

# Notice of Change of Address of Director(s)

Business Corporations Act  
Section 113(1)

## 1. Name of Corporation

## 2. **Alberta** Corporate Access Number

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## 3. Address Change for Director(s) (for additional directors, please attach a list)

|                                                                                                                               |                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Name of Director (Last, First, Second)                                                                                        | Name of Director (Last, First, Second)                                                                                        |
| New Mailing Address (including postal code)                                                                                   | New Mailing Address (including postal code)                                                                                   |
| Effective Date:                                                                                                               | Effective Date:                                                                                                               |
| Resident Canadian? (To be completed only by Alberta Corporations)<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Resident Canadian? (To be completed only by Alberta Corporations)<br><input type="checkbox"/> Yes <input type="checkbox"/> No |

|                                                                                                                               |                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Name of Director (Last, First, Second)                                                                                        | Name of Director (Last, First, Second)                                                                                        |
| New Mailing Address (including postal code)                                                                                   | New Mailing Address (including postal code)                                                                                   |
| Effective Date:                                                                                                               | Effective Date:                                                                                                               |
| Resident Canadian? (To be completed only by Alberta Corporations)<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Resident Canadian? (To be completed only by Alberta Corporations)<br><input type="checkbox"/> Yes <input type="checkbox"/> No |

## 4. To be completed only by Alberta Corporations:

Are at least one quarter of the members of the Board of Directors resident Canadians? ☐ Yes ☐ No

|                                                                    |                                                             |                      |
|--------------------------------------------------------------------|-------------------------------------------------------------|----------------------|
| Authorized Signature<br>(applicable for non-profit companies only) | Name of Person Authorizing (please print)                   | Date                 |
| Telephone Number (daytime)                                         | Identification<br>(not applicable for non-profit companies) | Title (please print) |

This information is being collected for the purposes of corporate registry records in accordance with the Business Corporations Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

# Notice of Change of Address of Director(s)

## BUSINESS CORPORATIONS ACT

### INSTRUCTIONS

This form is to be used only to change the address of existing directors. It cannot be used to add new directors or delete existing directors. If you wish to add or delete director(s), please complete the Notice of Directors or Notice of Change of Directors form.

Information filed with the Registrar pursuant to the Business Corporations Act must conform to Section 1 of the Regulations made under this Act.

Item 1. Enter the corporation's full legal name in Alberta.

Item 2. Enter the Alberta Corporate Access Number of this corporation. It is printed on the top right-hand corner of the:

- Certificate of Incorporation
- Certificate of Continuance
- Certificate of Amalgamation
- Certificate of Registration.

Item 3. Enter the following information:

- complete name (last, first, second)
- complete mailing address INCLUDING the postal code
- effective date of this address change.

If more than four directors are changing their address, please attach a list for additional directors in duplicate.

Item 4. For Alberta corporations only. The Business Corporations Act requires at least one quarter of the directors of an Alberta corporation to be resident Canadians. Check the appropriate box.

The following information must be included:

- signature of person authorizing (*applicable for non-profit companies only*)
- name of person authorizing
- title
- identification (*not applicable for non-profit companies*)
- date
- daytime telephone number

When the information is submitted to your service provider, identification of the authorized person will be required, except for non-profit companies.

### FOR NON-PROFIT COMPANIES ONLY

|                                                                                                                                                                   |                                                                                                                  |                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>Complete this form and return both copies<br/>(no fee required) to:</b><br><b>Service Alberta</b><br><b>PO BOX 1007 STN MAIN</b><br><b>EDMONTON AB T5J 4W6</b> | <b>Walk-in Service</b><br>Corporate Registry<br>John E. Brownlee Bldg.<br>10365 - 97 Street<br>Edmonton, Alberta | <b>For information call:</b><br>Edmonton: 780-427-2311<br>Toll-free: 310-0000 and<br>then dial 427-2311 |
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